

Federal Oracle Support Transition & Continuity Readiness Checklist

Evaluate your readiness across Oracle environment visibility, archive planning, knowledge preservation, security, operational resilience, support planning, and modernization strategy.

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Is your agency prepared to preserve critical Oracle assets, maintain continuity and support future modernization initiatives?

Federal agencies are balancing a growing list of priorities: maintaining secure and reliable operations, managing budget pressures, supporting mission-critical programs and advancing modernization efforts. For organizations running Oracle environments, success requires more than planning future transformation initiatives. It also requires protecting the systems, knowledge and resources that support today's mission requirements.

To ensure effective, strategic modernization, agencies must start by ensuring they have preserved the software, documentation, patches, operational procedures and institutional knowledge needed to sustain Oracle environments over the long term. Strengthening archive readiness can help reduce operational risk, improve continuity and create flexibility for future technology decisions.

This is where an experienced support partner can help agencies pressure-test their Oracle continuity plans, identify archive-readiness gaps and maintain flexibility as modernization priorities evolve.



The following checklist provides a framework for evaluating your agency's readiness

Oracle Environment Visibility

Do you have a complete audit of your Oracle footprint?

Before planning for future technology investments, agencies need visibility into the systems already supporting critical operations.

Why It Matters

The foundation of any continuity strategy is understanding what must be maintained and protected. Agencies that lack visibility into their Oracle environments may encounter unexpected dependencies, unsupported customizations or operational risks that complicate future planning. A comprehensive inventory creates the baseline for archive readiness, risk management and modernization initiatives.

READINESS CHECKLIST

- ☑ Oracle applications inventoried
- ☑ Oracle databases documented
- ☑ Product versions identified
- ☑ Customizations cataloged
- ☑ Integrations and dependencies mapped
- ☑ Business owners assigned
- ☑ Future version requirements identified

Archive Readiness and Knowledge Preservation

Have you preserved the Oracle assets required to support ongoing operations?

Archive readiness extends beyond backups. It involves maintaining access to the software, patches, documentation and technical resources necessary to support mission-critical environments.

Why It Matters

Critical operational knowledge can be lost over time through staff turnover, organizational changes or shifting technology priorities. Preserving software assets and supporting documentation helps reduce future risk and ensures agencies retain the resources required to sustain Oracle environments over the long term.

READINESS CHECKLIST

- ☑ Installation media archived
- ☑ Technical documentation preserved
- ☑ Support notes and guidance retained
- ☑ Security updates cataloged
- ☑ Patch inventories established
- ☑ Configuration details documented
- ☑ Archive repositories created
- ☑ Backup procedures implemented

Security and Operational Resilience

Is your agency confident in its ability to maintain a secure and resilient Oracle environment?

Security and continuity planning should be treated as complementary objectives rather than separate initiatives.

Why It Matters

Federal agencies must balance the need to invest in securing its operations while navigating evolving technology and budget requirements. Agencies that proactively document security requirements and continuity processes can strengthen resilience and improve preparedness for both planned and unexpected operational challenges.

READINESS CHECKLIST

- ☑ Security requirements documented
- ☑ Patch management strategy reviewed
- ☑ Security update inventories maintained
- ☑ Risk mitigation plans defined
- ☑ Disaster recovery procedures validated
- ☑ Continuity plans updated
- ☑ Recovery requirements documented

Support and Resource Planning

Are the right people, processes and permissions in place?

Technology continuity depends on effective governance as much as technical infrastructure.

Why It Matters

When institutional knowledge resides with only a handful of individuals, operational risk increases. Clearly defined ownership, documented procedures and knowledge-sharing practices help agencies maintain continuity and reduce dependence on individual contributors.

READINESS CHECKLIST

- ☑ Support ownership assigned
- ☑ Internal subject matter experts identified
- ☑ Access permissions reviewed
- ☑ Oracle portal access validated
- ☑ Operational procedures documented
- ☑ Knowledge transfer completed
- ☑ Archive ownership established
- ☑ Support processes standardized

Archive Infrastructure and Governance

Is your archive protected, organized, and sustainable?

Creating an archive is only the first step. Agencies must ensure critical assets remain accessible and protected.

Why It Matters

A successful archive strategy requires more than collecting files. Agencies need governance mechanisms that ensure critical information can be located, protected and maintained for future operational needs.

READINESS CHECKLIST

- ☑ Dedicated archive storage established
- ☑ Product and version structures organized
- ☑ Capacity requirements assessed
- ☑ Archive backup strategy implemented
- ☑ Validation procedures completed
- ☑ Governance processes documented
- ☑ Access controls reviewed

Modernization Opportunity Assessment

Do you feel you have the roadmap flexibility needed to modernize on your own timeline?

Continuity planning should support innovation, not compete with it.

Why It Matters

Agencies that first establish continuity and archive readiness are often better positioned to pursue modernization initiatives with confidence. A clear understanding of existing Oracle environments allows agencies to make more informed decisions about future cloud, AI and digital transformation investments.

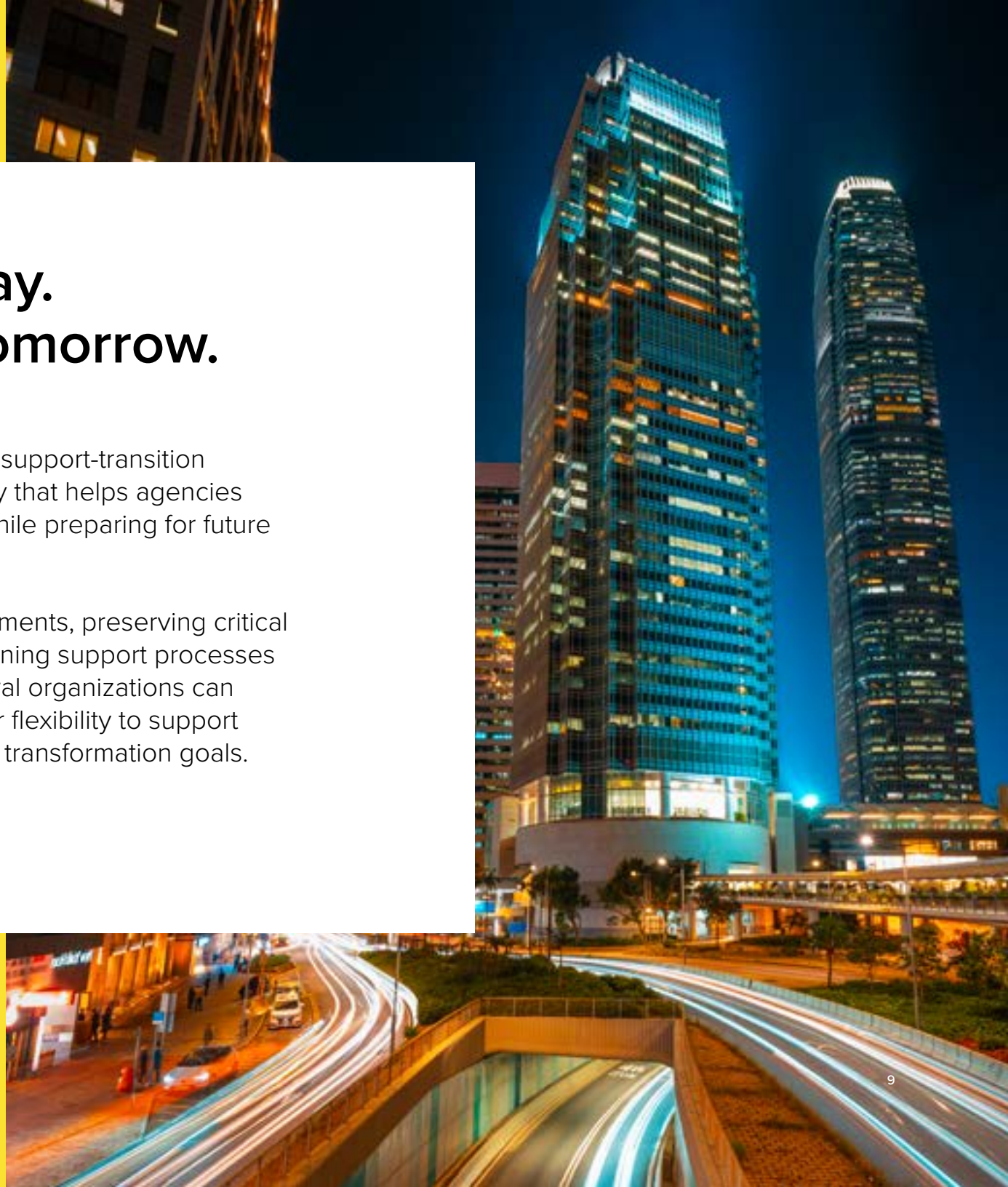
READINESS CHECKLIST

- ☑ Technical debt identified
- ☑ Modernization priorities documented
- ☑ Budget optimization opportunities assessed
- ☑ Cloud initiatives evaluated
- ☑ AI initiatives evaluated
- ☑ Multi-year roadmap established
- ☑ Risk mitigation strategy documented

Continuity Today. Flexibility for Tomorrow.

Archive readiness is not simply a support-transition exercise. It is a strategic capability that helps agencies maintain operational continuity while preparing for future modernization initiatives.

By understanding Oracle environments, preserving critical knowledge and assets, strengthening support processes and improving governance, federal organizations can reduce risk while creating greater flexibility to support mission objectives and long-term transformation goals.



GET A FEDERAL ORACLE READINESS ASSESSMENT

Rimini Street's federal experts can help your agency

- ☑ Evaluate Oracle environment readiness
- ☑ Identify operational risks
- ☑ Improve continuity planning
- ☑ Preserve critical system knowledge
- ☑ Assess archive-readiness gaps
- ☑ Explore opportunities to support modernization initiatives

Schedule a complimentary Federal Oracle Readiness Assessment to receive a personalized review and recommended next steps.

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